



**OFFICIAL CALL
for Convention of the**

**THIRD CONGRESSIONAL DISTRICT OF THE REPUBLICAN PARTY
OF
VIRGINIA**

**Saturday, May 7, 2016
11:00am
Fraternal Order of Police
Tower Auditorium,
4040 McLean Street,
Portsmouth, VA 23701**

I, Jennifer Lee, as Chairman of the Third Congressional District Committee of the Republican Party of Virginia and pursuant to the Plan of Organization and as recommended and directed by the Third District Committee, do hereby issue this Call for a District Convention to be held at Fraternal Order of Police, Tower Auditorium, 4040 McLean Street, Portsmouth, Virginia 23701 or its alternate site. Registration beginning at 10:00am and convention called to order at 11:00am local time on Saturday, May 7, 2016, for the following purposes:

- (1) Electing a Chairman of the Third Congressional District Committee;
- (2) Electing three members of the State Central Committee;
- (3) Electing three delegates and three alternate delegates to the 2016 Republican National Convention, to be held at the Quicken Loans Arena in Cleveland, Ohio or its alternate site, beginning on July 18, 2016;
- (4) Nominating one Elector from the Third Congressional District of Virginia to serve in the 2016 Electoral College;
- (5) Nomination of a Candidate for the office of Congressman from the Third Congressional District; and
- (6) The transaction of such other business as may properly come before the Convention.

QUALIFICATIONS FOR PARTICIPATION

All legal and qualified voters of the Third Congressional District of Virginia under the laws of the Commonwealth of Virginia, regardless of race, religion, national origin or sex, who are in

accord with the principles of the Republican Party of Virginia and who, if requested, express in open meeting, either orally or in writing, as may be required, their intent to support all of its nominees for public office in the ensuing election, may participate as members of the Republican Party of Virginia in its mass meetings, party canvasses, conventions or primaries in their respective election districts.

Executed versions of the attached Statement of Qualifications shall be used to assist the Convention Credentials Committee in determining qualifications.

REGISTRATION

Convention registration shall begin at 10:00am and shall remain open until such time as the Convention is called to order. At such time, registration will be closed and the Credentials Committee Chairman shall report to the Convention the number of delegates eligible to vote, pursuant to the Rules of the Convention. All participants shall present a photo ID at the time of registration. The Convention shall be called to order at 11:00am. Upon commencement of the first ballot for any office and thereafter, no quorum call or point of order regarding the quorum of the Convention or of any committee thereof shall be in order.

COMPOSITION OF CONVENTION

The District Convention shall be composed of Delegates or Alternate Delegates of the respective Units they represent. Representation shall be based on a percentage of the total number of Republican votes cast in each county or city in the last gubernatorial and Presidential elections combined, except in the case of divided units. Representation in divided units shall be determined as set forth in the State Party Plan of Organization. Each Unit or part of a Unit shall be allowed one Delegate vote and one Alternate vote for each two-hundred and fifty (250) Republican votes cast or major portion thereof. Each Unit shall be entitled to at least one Delegate vote. The delegates and alternates shall be elected in county and city mass meetings, party canvasses or conventions that shall be called for this purpose in conformity with the Plan of Organization of the Republican Party of Virginia by each unit committee.

The delegate votes by each Unit shall be as follows:

County	Vote Weight	Max Delegates
Hampton (Split)	68	340
Newport News	168	840
Norfolk(Split)	61	305
Portsmouth	79	395
Chesapeake(Split)	114	570
Suffolk (Split)	48	240
Isle of Wight	73	365

Franklin City	9	45
Total	620	3100

A voluntary contribution of \$10.00 is requested of each Delegate and Alternate Delegate. Unit Chairs are requested to collect and transmit all registration contributions and spreadsheet of all Delegates and Alternate Delegates and their contributions to the District Treasurer.

CANDIDATE PRE-FILING REQUIREMENTS

All candidates for District Chairman are required to pre-file their intentions to the District Chairman along with a \$250 filing fee no later than 5:00pm local time February 28, 2016; postmarks do not govern.

All candidates for State Central Committee are required to pre-file their intentions to the District Chairman along with a \$100 filing fee no later than 5:00pm local time February 28, 2016; postmarks do not govern.

All candidates for Presidential Elector must pre-file their intentions to the District Chairman on or before 5:00pm local time February 28, 2016; postmarks do not govern.

All candidates for National Convention Delegates and Alternates must pre-file their intentions to the District Chairman on or before 5:00pm local time February 28, 2016; postmarks do not govern.

All candidates for Republican Nominee for Congressman from the 3rd Congressional District must pre-file their intentions to the District Chairman along with a \$6,960.00 filing fee on or before 5:00pm on April 1, 2016 (This fee is 4% of the annual salary of \$174,000.00); postmarks do not govern.

An approved filing form must be used and can be obtained from the District Chairman by e-mail, jlee13@cox.net, can be downloaded from the Republican Party of Virginia website at www.rpv.org, and is included at the end of this Call. Only those who properly pre-file can be nominated or elected at the District Convention.

Filing forms for District Chairman, State Central Committee, Presidential Elector, and National Convention Delegates and Alternates must be mailed or delivered in person to the District Chairman, along with the appropriate filing fee, by 5:00pm on February 28, 2016; postmarks do not govern. Filing forms for the Republican Nominee for Congressman must be mailed or delivered in person to the District Chairman, along with the appropriate filing fee, by 5:00pm on April 1, 2016; postmarks do not govern. The District Chairman's address is: Jennifer Lee, 34 Riverview Avenue, Portsmouth, Virginia 23704. Ms. Lee will be available at the Fraternal Order of Police, Tower Auditorium, 4040 McLean Street, Portsmouth, VA 23701, 4:30pm to 5:00pm on February 28, 2016 and April 1, 2016.

MILITARY PROVISION

Military delegates will be selected in conformity with the Plan of Organization of the Republican Party of Virginia. Any members of the Virginia National Guard, the United States Armed Forces, Merchant Marine, or Coast Guard, who are unable to participate in the election of delegates or alternates from their unit due to their military orders, may be represented through the Military Delegation. To be so represented, they must declare by e-mail to the District Chair, jlee13@cox.net, no later than April 1, 2016, that they intend to support the Party's nominees in the ensuing election and that their orders preclude them from participating in person. The District Chairman will provide declarants with candidate preference ballots which will be cast on their behalf at the convention.

CERTIFICATION OF DELEGATES

The Delegates present in a given delegation shall designate which Alternate shall vote in the place of an absent Delegate, except where the electing body has determined another method of Alternate Delegate selection. Unless otherwise stated by the Unit mass meeting, party canvass or convention, it shall be assumed that each unit will vote full vote. All qualified Delegates and Alternates to the district convention so elected shall be certified in writing with their respective full names, current and complete residence mailing address including zip code, home phone number and email address (if available) over the signature of the permanent chairman and the permanent secretary of the Unit's mass meeting or convention, or the Unit committee chairman, if the committee has conducted a party canvass.

These said certifications must be received by the District Chairman and District Treasurer in both paper and electronic format, in either Excel or comma delimited (CSV) format, no later than 5:00pm local time on April 18, 2016, or postmarked no later than the seventh day after the adjournment of the unit mass meeting, party canvass or convention, or if delivered in person no later than 5:00pm on the tenth day after the adjournment of the unit mass meeting, party canvass or convention, but in all instances MUST be received by the District Chairman and District Treasurer by 5:00pm April 21, 2016 pursuant to the Republican Party Plan, Art. VIII, §H, #1(c); postmarks do not govern.

The printed copies must include a copy of the published call of the mass meeting, party canvass or convention called for the purpose of electing Delegates and Alternates to said convention, the date of the publication or electronic posting must be included. A Delegate or Alternate is not certified until his or her name, address and phone number has been provided on the certification. After the filing deadline of the certification, no change may be made, except a certified Alternate may be made a Delegate.

Delegate certifications should be mailed or delivered as follows:

Original to: Jennifer Lee, Chairman

3rd Congressional District Committee of the Republican Party of Virginia
34 Riverview Avenue
Portsmouth, VA 23704
jlee13@cox.net

Second Copy to: Stephen Hogg, Treasurer
3rd Congressional District Committee of the Republican Party of Virginia
222 Charles Avenue
Portsmouth, VA 23702
stephenhogg126@yahoo.com

Third Copy: for the Local Unit's permanent records

Copies of said delegate certifications shall be made available to any duly filed candidates to be selected by the 3rd Congressional District Convention, within 48 hours of receipt by the Chairman.

RESOLUTIONS

Resolutions proposed for consideration by the 3rd Congressional District Republican Convention shall be typed and submitted to the 3rd Congressional District Chairman, who will forward them on to the Resolutions Committee for consideration by the delegates at the Convention. All resolutions must be received by the District Chairman by e-mail at jlee13@cox.net or by mail at 34 Riverview Ave, Portsmouth, VA 23704, no later than 5:00pm on March 1, 2016. Resolutions will be distributed by April 7, 2016. Submission of resolutions after the deadline is prohibited. Resolutions from the floor will not be permitted.

COMMITTEES

Members of the Temporary Convention Arrangements, Credentials, Nominations, Elections, Resolutions, and Rules Committees of the convention shall be appointed by the District Chair or the Chair's designee no later than March 1, 2016. These committees shall meet in advance of the Convention to perform their duties subject to ratification by the Delegates present and voting at the Convention. The Convention shall be conducted in accordance with the Plan of Organization of the Republican Party of Virginia, and Roberts Rules of Order, Newly Revised, 11th Edition.

In the event of needed modification to this call, the Chairman is authorized to make needed modifications after notification to the Third Congressional District Committee membership.

PAID FOR AND AUTHORIZED BY THE THIRD CONGRESSIONAL DISTRICT REPUBLICAN
COMMITTEE OF THE REPUBLICAN PARTY OF VIRGINIA

Third Congressional District Republican Committee

Filing Form for Candidates at the Third District Convention - May 7, 2016

I, _____, a **REGISTERED VOTER** in the Third Congressional District of Virginia, hereby indicate my intent to seek election as:

- Chairman of the Third Congressional District Committee of the Republican Party of Virginia. *(\$250.00 filing fee required)*
- State Central Committee Member representing the Third Congressional District of Virginia. *(\$100 filing fee required)*
- Delegate or Alternate Delegate to the Republican National Convention representing the Third Congressional District of Virginia.
- Presidential Elector from the Third Congressional District of Virginia.
- Republican nominee for Congressman representing the Third Congressional District of Virginia. *(\$6,960.00 filing fee required)*

\$ _____ **TOTAL ENCLOSED**

All filing fees are nonrefundable.

MUST BE COMPLETED IN FULL

By my signature below, in accordance with the Qualifications for Participation set forth in the Republican Party of Virginia State Party Plan, I do hereby state my intent to support all of the Nominees of the Republican Party.

I further acknowledge the following (please initial):

_____ Membership on the District Committee and State Central Committee is not an honorary position, but rather a working position, and each member assumes an obligation to assist in building the Party at every level, particularly within his or her own area.

_____ If elected, I am responsible for all expenses associated with my duties and responsibility as District Chairman, State Central Committee member, Presidential Elector, and Delegate or Alternate Delegate to the Republican National Convention, including the expense of attending the Convention.

Signature _____ Date _____

Print Name _____

Address _____ City _____, VA Zip Code _____
(Residence Address where registered to vote; Post Office Box or Work Address Not Acceptable)

Home Phone _____ Cell Phone _____ E-mail _____

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